



Job Announcement

Recreation Coordinator

Walla Walla Valley Disability Network (WWVDN) is currently accepting applications for the position of Recreation Coordinator (a nine month position paid through a grant from the United Way). This is a part time (12 hour/week, minimum wage) position within our nonprofit that would begin mid-September 2017 and end June 2018 with the week of Thanksgiving and two weeks in December off. Work primarily is done on weekday evenings and Saturdays. WWVDN is an equal opportunity employer.

Job Description: Responsible for the planning, promotion and execution of recreation events for individuals with disabilities and working with community partners and volunteers.
(To view the full job description, please request via email: admin@wwvdn.org)

Example of programs to coordinate:

- Youth and Adult Bowling (October & March)
- Youth and Adult Basketball (January/February)
- Challenger Baseball (Pacific Little League – April/May)
- Unified Softball (WW Parks & Recreation – April/May)

Assist with:

- DeSales Cheer & Football Camp (September/October)
- Whitman Buddy Program (September through June)
- WWU Buddy Program (September through June)
- Horse Camp (4-H Extension) (June)
- Elementary and Teen Summer Camp (June)

Preferred Qualifications: Minimum of 2 years working with individuals with developmental disabilities. Experience in organizing recreation activities and the recruitment and training of volunteers. Demonstrated ability to work effectively with individuals of diverse economic, ethnic and social backgrounds.

Licenses and Other Requirements: Maintain a valid Driver's License, acceptable driving record and vehicle insurance coverage. Valid CPR/First Aid License. Offers of employment are contingent on the successful completion of a background check conducted in accordance with state law.

Cover letter and resume (List three references & phone numbers) accepted until August 31, 2017

Apply to:
WWVDN
PO Box 1918
Walla Walla, WA 99362

Or Email: admin@wwvdn.org